

Date Application Received \_\_\_\_\_

Fee Received (Ck#) \_\_\_\_\_

**TOWN OF JEWETT PLANNING BOARD**  
**APPLICATION FOR SUBDIVISION – SKETCH PLAN REVIEW**

TO THE PLANNING BOARD OF THE TOWN OF JEWETT, NEW YORK:

FEE: \$100.00

**A.) STATEMENT OF OWNERSHIP:**

The applicant(s) \_\_\_\_\_

Is/are the owner(s) of property located at \_\_\_\_\_

The applicant's mailing address is \_\_\_\_\_

Phone: Day (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_, Evening (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_, Cell (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

**B.) LICENSED LAND SURVEYOR OR ENGINEER: Name:** \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**C.) NAME AND LOCATION OF PROPOSED SUBDIVISION:**

Name or Title of Subdivision \_\_\_\_\_

Tax Map No \_\_\_\_\_ Zoning District \_\_\_\_\_ Total Acreage \_\_\_\_\_

No. of Parcel(s) after Subdivision \_\_\_\_\_ Size of Parcel(s) after Subdivision \_\_\_\_\_

**D.) REQUEST AND SKETCH PLAN:** The applicant requests the Planning Board review a proposed subdivision for the above described property as shown on the **SKETCH PLAN. Attach two (2) copies DRAWN TO SCALE, showing:**

- 1.) **ENTIRE TRACT ACCURATELY DIMENSIONED at no more than 200 feet per inch.**
- 2.) **The lots to be subdivided including WIDTH, DEPTH, and ACREAGE.**
- 3.) **LOCATION of nearest road.**
- 4.) **ALL EXISTING STRUCTURES, WOODED AREAS, STREAMS, WETLANDS, and OTHER SIGNIFICANT PHYSICAL FEATURES.**
- 5.) **If significant, CONTOUR LINES at no more than 20 foot intervals.**
- 6.) **Significant physical features within the portion to be subdivided and WITHIN 200 FEET OF PERIMETER/BOUNDARY.**
- 7.) **CURRENT UTILITIES.**
- 8.) **System of drainage, sewage, water supply and proposed roads and/or driveway(s).**
- 9.) **Any other information about neighboring properties as may be necessary, including any existing restrictions on the use of land in easements and covenants.**

Note: Other requirements will be determined by the Planning Board during review of application.

**E.) NAMES OF ABUTTING OWNERS INCLUDING OWNERS DIRECTLY ACROSS STREET within 500 feet of lot. Please attach a separate sheet for this list of names.**

**F.) SITE VISIT:** During review of application, members may need to visit the site. If you object, check \_\_\_\_\_

**G.) DECLARATION:** I/We declare that the statements contained herein are true and that I/We have not knowingly or willfully given a false statement, or given false information, or omitted information in connection with this application.

\_\_\_\_\_  
Signature(s)

\_\_\_\_\_  
Date

FOR PLANNING BOARD USE ONLY

**PLANNING BOARD ACTIONS**

On \_\_\_\_\_, 20\_\_\_\_, the Planning Board determined this subdivision is  
(\_\_\_\_) Minor (\_\_\_\_) Major (\_\_\_\_) Cluster Development

## STEPS IN APPLYING FOR SUBDIVISION SKETCH PLAN APPROVAL

### **A.) APPLICATION FOR SKETCH PLAN REVIEW**

**At least TEN (10) DAYS prior to the Planning Board's regularly scheduled meeting**, complete application and submit to the Clerk of the Planning Board along with:

**two (2) copies of the Sketch Plan DRAWN TO SCALE, showing:**

- 1.) ENTIRE TRACT ACCURATELY DIMENSIONED at no more than 200 feet per inch.**
- 2.) The lots to be subdivided including WIDTH, DEPTH, and ACREAGE.**
- 3.) LOCATION of nearest road.**
- 4.) ALL EXISTING STRUCTURES, WOODED AREAS, STREAMS, WETLANDS, and OTHER SIGNIFICANT PHYSICAL FEATURES.**
- 5.) If significant, CONTOUR LINES at no more than 20 foot intervals.**
- 6.) Significant physical features within the portion to be subdivided and WITHIN 200 FEET OF PERIMETER/BOUNDARY.**
- 7.) CURRENT UTILITIES.**
- 8.) System of drainage, sewage, water supply and proposed roads and/or driveway(s).**
- 9.) Any other information about neighboring properties as may be necessary, including any existing restrictions on the use of land in easements and covenants.**

**B.) Application fee of \$100** made payable to the Town of Jewett

### **C.) ATTEND PLANNING BOARD MEETING:**

1. To review Application for Subdivision Sketch Plan Review and to discuss other possible requirements
2. To answer any questions that may arise
3. The Planning Board will review the Sketch Plan and classify subdivision as minor or major

## AFTER SKETCH PLAN IS REVIEWED AND APPROVED BY THE PLANNING BOARD

- 1.) Submit Application for Subdivision Minor or Major as classified
- 2.) Submit appropriate fee
- 3.)** Submit five (5) copies of plat

**FOR SPECIFIC REQUIRMENTS AND FURTHER INFORMATION REFER TO  
SUBDIVISION REGULATIONS AND APPROPRIATE APPLICATION FORM**